STUDIO POLICY

Tuition fees and structures 2018

Lesson fees are based on an annual structure and charged on a monthly basis over the course of 11 months, inclusive of 34 lessons consisting of a combination of both individual and group lessons. A \$50 enrolment fee is incorporated into this fee in to secure a place in the studio schedule. A bonus lesson is issued upon request for students preparing for an upcoming performance or examination. Group class participation is expected for subscribers in order to receive the most comprehensive training and is inclusive in the fee for the monthly subscription payment option. Summer camps and any additional lesson fees such as books purchased through Play Well Perth, workshops, performance or exam entries are charged separately. Casual passes are also available for lessons scheduled during school hours and do not incur an enrolment fee. Please note that casual lesson passes expire within 4 months of the purchase date. Effective from January 17th 2018, lesson fees are as follows:

Monthly subscription fee payments: (inclusive of group classes)

1 hour lessons: \$273.50 per month
45 minute lessons: \$226.50 per month
1 hour piano pair lessons: \$225 per student per month
Non-subscription Group Classes: \$30 per class

Casual multi-lesson pass:

1 hour x 8 lesson pass: \$720 one-off payment 45 minute x 8 lesson pass: \$540 one-off payment

<u>Regular Group Classes:</u> \$35 per class charged in term blocks.

For casual lessons booked on an individual basis or holiday packages please refer to <u>www.playwellperth.com.au/bookalesson</u> for exact fees.

Cancellation policy

Payments can be made via bank transfer, cash or cheque. Any late payments will incur a fee of 10% of the monthly fee added to the following month's invoice. Please note that an enrolment fee has been included to secure your place in the schedule for the semester. If for any reason you must stop lessons before the end of the financial year, a pro-rated invoice will be calculated for lessons up to the final lesson date with payment being due within 10 days of issue. Please ensure at least two weeks written notice prior to the cancellation date is provided in order to not be charged for the following month. Failure to make payments within two weeks of the scheduled payment date may result in lesson termination.

Mobile Lessons

Students who receive lessons in person from a Play Well Perth teacher at their homes are considered to be receiving mobile lessons. All fees and policies outlined in this document cross-apply to students who receive mobile lessons. Please ensure your home environment is adequate for learning and free from distractions to optimise your lesson time and all appropriate instruments and any other required equipment is set up and accessible prior to the lesson commencing.

Regular Group Classes

Regular Group Classes are packaged as a course in termly blocks. The student must sign up for a package and cannot attend casually as a matter of respect to other class participants and for the sake of their own progress. If the student cannot attend the class at the regular time that lesson will be forfeited.

Missed Lessons

Taking lessons is a commitment and choosing to miss a lesson for any reason does not require any teacher at Play Well Perth to provide additional lesson time. In the instance of students who are sick, the teacher reserves the right to send them home or forfeit the lesson. In this case, lesson time can be arranged during that time via Skype, FaceTime, video assignment or a phone call to discuss the workload for the following lesson.

<u>Swap list:</u> If you need to change times for any reason you can opt for participation in the swap list in which case it is your responsibility to contact and negotiate a suitable alternative time with another student. Swaps must be made with students with the same time allocation. Please ensure any negotiated swaps are approved in writing no later than 48 hours before the scheduled lesson time.

<u>Lateness</u>: Please ring the bell immediately upon your arrival to ensure we are aware of your presence and you receive your full lesson time. In the case of a Play Well Perth teacher being late for a mobile lesson, the student will either be given extra time or credited on their next invoice. Play Well Perth teachers are not required to give a student additional time due to lateness. Please be prepared and come a few minutes earlier to allow time for hand washing and shoe removal.

